

Privacy Policy according to the EU General Data Protection Regulation for Business Partners and their Contact Persons

With the following information, we give you an overview of the processing of your personal data by us and your rights under data protection law. What individual data are processed will substantially depend on kind and scope of the existing business relationship.

Please pass this information also on to the current and future persons authorized to represent and contact persons of your enterprise.

1) Who is responsible for the processing of your personal data and who can you turn to (data protection officer)?

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Mail: kth11@t-online.de

2) What data do we use and how do we collect them?

Within the framework of the initiation and handling of the business relationship, we process in particular the following categories of data of our business partners or of their contact persons that we have received for the performance of contracts. On the other hand, we process data that we have obtained in a permissible manner from (publicly) accessible sources:

Communication data		
Prospects	- Personal data / contact data	(e.g. first name, family name, company, address, mobile/telephone/fax number, e-mail address, website)
Customer	- Personal data / contact data	(e.g. first name, family name, company, address, mobile/telephone/fax number, e-mail address, website)
	Contract data and accounting data	Bank account data, billing data
	Communication data / correspondence	Mail, letter correspondence

3) For what purposes and on what legal basis are your data processed?

The object of our enterprise is the testing of materials and research work as well as all related technical and commercial services. Data processing is made for performing these purposes and in compliance with the provisions of the EU General Data Protection Regulation (GDPR), of the Federal Data Protection Act (BDSG), as well as of all other relevant laws, e.g. Commercial Code (HGB), Tax Code (AO), etc.).

3a) For handling and performing a contract or for pre-contractual measures

First of all, the processing of personal data serves the performance of contracts with our customers and partners. This includes also the realization of pre-contractual measures.

3b) Within the scope of a weighing of interests (Art. 6 Subsec. 1f GDPR)

As far as necessary, we process your data beyond the actual performance of the contract for safeguarding legitimate interests of ourselves or of third parties.

e.g.

- checking and optimization of processes
- assertion of legal claims and defence in legal disputes

3c) Based on a consent given (Art. 6 Subsec. 1a GDPR)

As far as you should have given us your consent to the processing of personal data for certain purposes, legality of such processing is given on the basis of your consent. A consent given can be revoked at any time with effect for the future.

3d) Based on legal obligations (Art. 6 Subsec. 1c GDPR) or in the public interest (Art. 6 Subsec. 1e GDPR)

Moreover, we are subject to various legal obligations, i.e. legal requirements, e.g. regulations under tax law, customs regulations.

4) Who will get your data?

Service providers and vicarious agents commissioned by us may receive data for this purpose. Data will only be passed on outside the enterprise when this is required by legal regulations or you have given your consent. All recipients on their part are obliged to observe data protection.

Subject to these conditions, recipients of personal data may be:

- Public agencies and authorities, e.g. fiscal authorities;
- Commissioned processors to which we transmit personal data for handling the business relationship with you (e.g. support/maintenance of IT systems, data destruction, payment transactions, accounting);
- Those entities for which you may have given us your consent to data transmission.

Any data transmission to countries outside the EU or the EEA (so-called third countries) will only take place as far as this is required for performing the contract, prescribed by law, or you have given us your consent.

3) For how long will your data be stored?

We process and store your personal data on a long-term basis.

6) What data protection rights do you have?

Every data subject has the right to information according to Art. 15 GDPR, the right to rectification according to Art. 16 GDPR, the right to erasure according to Art. 17 GDPR, the right to restriction of processing according to Art. 18 GDPR, the right to objection under Art. 21 GDPR, as well as the right to data portability under Art. 20 GDPR. Regarding the right to information and the right to erasure, there apply the limitations according to § 34 and § 35 Federal Data Protection Act (BDSG). Beyond the above, there is the right to lodge a complaint with the competent supervisory authority (Art. 77 GDPR in connection with §19 Federal Data Protection Act (BDSG)).

You can revoke any consent to the processing of personal data given to us at any time.

7) Are you under an obligation to provide data?

Within the framework of our business relationship, you must provide those personal data that are required for the initiation and performance of a business relationship and for the initiation and performance of a business relationship and the performance of the contractual obligations connected therewith or to the collection of which we are obliged by law.

8) Information on your right to objection under Art. 21 GDPR

- **Right to objection related to the individual case**
You have the right to lodge, for reasons resulting from your particular situation, at any time, an objection to the processing of related personal data based on Art. 6 Subsec. 1e GDPR (data processing in the public interest) and Art. 6 Subsec. 1f GDPR (data processing based on a weighing of interests).
If you lodge an objection, we will no longer process your personal data, unless we can demonstrate compelling legitimate grounds for the processing which override your interests, rights and freedoms or the processing serves the establishment, exercise or defence of legal claims.

Objection can be lodged in an informal manner by e-mail to: kth11@t-online.de